Session 2: Let's Get On WIC -Certification part A HANDOUT PACKET



New Employee and WNA Training

.

Session 2

Agenda

NEWT (New Employees and WNA Training) Session 2: Let's Get On WIC – Certification part A

DATE:	8:45-12:00	
Welcome and Overview of the Session The WIC Participant Journey Screening: The Journey Begins	n	
Income: Counting the Money Address: Where do you Live? ID/Present at Certification: Just Check Nutritional Need: It's for your Health	king	
Special Situations: Transfers and Fos	ster Families	
My Telebud	ldy	
Name Phone Number		

Emergency Numbers

Lucky: 916 928-8567 David: 916 928-8826 Dean: 916 928-8574





NEWT NOTES Screening and Income

PROOF of INCOME Worksheet

Use the USDA Documentation Codes handout to decide if the documentation would count and what code you would use if it did?

What Counts as **Proof of Income**?

Document		Counts? Y/N	Code
SaveMart Receipt	Color Colo		
Letter of Recommendation	The Comment of the Co		
Paycheck			
Unemployment check	The second secon		
Disability Income	dutien duties of		
Loan Papers	MORTGAGE LOAN MODIFICATION		
Income Tax Return	The second secon		
SSI Check	02 06 04 94 0294680 130 01201 Payes Illindualliad and the order of OLOMAN 9T. ANYTOWN USA SESSE		

Self Declaration Statement for Proof of Income/Address/Identification

The following information is required by the WIC Program as part of the process to determine eligibility to receive food benefits, which include nutrition education, food instruments, referrals, and breastfeeding promotion and support. This statement shall become part of the participant's confidential record.

Self Declaration: Proof of Income				
I cannot provide proof of my income because:				
I cannot provide proof of my income because: Print Applicant/Participant's Name				
Dispoter Vietim				
Disaster Victim				
Homeless Minner to the reserve the reserv				
Migrant farm worker				
Pregnant teen turned out of home				
Work for cash or in services				
My current gross family income is \$ per per				
Self Declaration: Proof of Address				
I cannot provide proof of my address because: Print Applicant/Participant's Name				
Disaster Victim				
Homeless				
☐ Migrant farm worker				
•				
My current address is				
Self Declaration: Proof of Identification				
L cannot provide proof of my identification because:				
I cannot provide proof of my identification because: Print Applicant/Participant's Name				
☐ Disaster Victim				
☐ Homeless				
Migrant farm worker				
Signature:				
Applicant/Participant/Parent/ Guardian Date				



NEWT NOTES Address

PROOF of ADDRESS Worksheet

Use the USDA Documentation Codes handout to decide if the documentation would count and what code you would use if it did.

What Counts as **Proof of Address**?

Document		Counts? Y/N	Code
Any mail	The Mad Forman The Land Years and Con. States Conf. Journa.		
Utility bill			
MediCal card	State of California Benefits Identification 1D No. 90000000A95001 SUG O RECIPIENT F 05 20 1993 Issue Date 01 0 1 05		
Paycheck with printed address	Fourteen Diggs: State in the control of the control		
California ID	CALIFORNIA MONE I CONTROLLA MONE I CONTR		
Note from a neighbor	الكانت المستعلم على التو روا مع العند الله المستعلم الم		
Social Security Card	OCCAL SECURITY OCC OC COCCO John Doe John Doe		
Rent receipt	BELEVISOR STATE AND STATE OF THE STATE OF T		
P.O. Box address	2014-201		

Practice

A) Present at Certification

- Maria is here to certify her 3 week old infant, Suzanna.
 Maria has her infant's crib card, but Suzanna is in the NICU and cannot be here today.
 Can Suzanna be certified today? Why or why not?
- Lucy wants to re-certify her 3-year-old son, Michael, today. Michael
 is at home with the measles and Lucy has a referral from the doctor
 showing Michael's current height and weight, and the measles
 diagnosis. It also says that Michael should stay home and away from
 other children.

Can Michael be recertified today? Why or why not?

B) Special Cases

- 1. If a person from another state has a valid VOC card or transfer information, do you honor the time remaining on the current certification period and issue food instruments?
- 2. What is the family size that would be used to determine income for a 6 month old foster child living with 2 parents and one other child?
- 3. Nico lives with his grandmother, who is his legal guardian. What documentation does the grandmother need to have to prove that?
- 4. What is the family size used to determine WIC income for a 3 year old who lives with his grandma and 2 year old sister?



NEWT NOTES I.D. and Present at Cert



NEWT NOTES Nutrition Need and Special Cases